



Monbulk Primary School
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Monbulk Vic. 3793

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Email:
monbulk.ps@education.vic.gov.au

Website:
www.monbulkps.vic.edu.au

Principal: Estelle Alder

School Council President:
Daniel Jansen 0414 225 765

OSHClub Coordinator:
Isabelle Melford 0438 568 149

Uniform Shop
www.spartanschoolworld.com.au

Issue 1

Monny Mag

Monbulk Primary School's Newsletter

6 February 2025

Welcome and welcome back!

It is wonderful to welcome back our students and families to Monbulk Primary for another year! Our vision is to build confident learners of outstanding character who are valued member of our community. Our whole staff work together with families to bring this vision to fruition. Students are looking fabulous in their new uniform, fresh lunchboxes and crisp hats. Please remember to name everything so that it makes it was back to students.

Today we welcome our Prep students who being their very first day of school. I know that all of our students, including our Grade 6's eagerly await their arrival.

We also welcome our new and returning teachers; Mrs Fox – Gr 3/4C & Kitchen Garden, Mr Porter – 3/4C and the Arts, and Mrs Prout – 5/6B.

We warmly welcome our new families to the school and I invite you to take advantage of many ways in which you can be a part of our school community. This includes helping on excursions, on Foody Fridays, at the upcoming Book Fair or Stalls and events happening throughout the year. Contact the office for more details.

Thank you to those who have completed the Creating Connections survey sent through Compass. This help your child's classroom teacher and Specialist teachers know more about your child. The survey is still open for those who are yet to complete it.

Key Diary Dates 2025

3pm Friday Assembly All Welcome

1st Term 2025 28th Jan to 4th Apr

- 6 Feb Prep First Day at school
- 6 Feb to 13 Feb Preps finish early at 1pm each day
- 11 Feb Camp Quality Show incursion whole school
- 11 Feb School Council & AGM 7pm
- 14 Feb Preps first full day and first School Assembly
- 17 Feb District Swimming invited students
- 25 Feb Whole school Photos by Schoolpix
- 26 Feb Student Leader Excursion
- 6 to 7 Mar Bookfair
- 7 Mar Grandparents Day
- 10 Mar Labour Day Holiday
- 11 Mar School Council 7pm
- 12 to 20 Mar NAPLAN Grades 3 and 5
- 12 Mar Division Swimming
- 20 Mar Harmony Day
- 21 Mar Regional Swimming
- 21 Mar Curriculum Day No Students
- 23 Mar Sunday Repower Festival 11-4pm
- 2 Apr Open Classrooms
- 4 Apr 2.30pm Early Finish—Last Day Term 1

2nd Term 22 Apr to 4th Jul

Breakfast Club

Our Breakfast Club is firing up! We will be holding Breakfast Club every Thursday morning from 8.30am outside the Kitchen.

If you would like to help out, please contact the Office or Mrs Fox.

Please keep reading for important annual reminders regarding privacy, student accident insurance and School Council elections.

Important Reminders

Annual privacy reminder for our school community

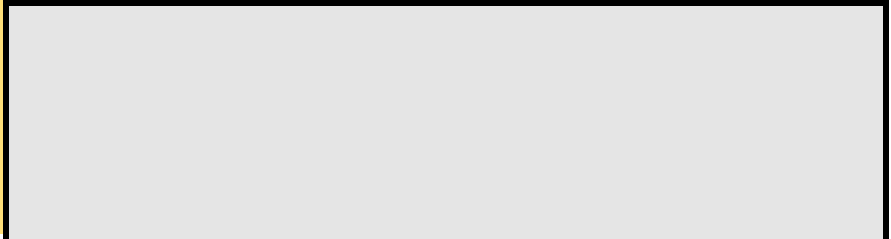
Our school collects and uses student and parent personal information for standard school functions or where permitted by law, as stated in the Schools' Privacy Policy and the Schools' Privacy Collection Notice.

Our Photographing, Filming and Recording Students Policy

<http://monbulkps.vic.edu.au/wp-content/uploads/2024/02/MPS-Photographing-Filming-and-Recording-Students-Policy-2021.pdf>

, describes how we collect and use photographs, video and recordings of students. The policy also explains when parent consent is required and how it can be provided and withdrawn. We ask parents to also review the guidance we provide on how we use Google Workspace for Education safely at the school and what parents can do to further protect their child's information. If after reviewing the guidance, you have any questions or concerns regarding your child using Google Workspace for Education, please contact the school. For more information about privacy, refer to: [Schools' Privacy Policy — information for parents](#).

Items to action on Compass and special announcements



Student accident insurance, ambulance cover arrangements and private property brought to school

The Department does not provide personal accident insurance or ambulance cover for students. Parents and carers of students, who do not have student accident insurance/ambulance cover, are responsible for paying the cost of medical treatment for injured students, including the cost of ambulance attendance or transport as well as any other transport costs. In some circumstances, medical or other expenses will be paid by the Department where it is assessed that it is likely that the Department is liable for negligent acts or omissions of its staff or volunteers. More information about the claims process is available below.

Private property brought to school by students, staff or visitors is not insured and the Department does not accept any responsibility for any loss or damage.

This can include mobile phones, calculators, toys, sporting equipment and cars parked on school premises. As the Department does not hold insurance for personal property brought to schools and has no capacity to pay for any loss or damage to such property, students and staff should be discouraged from bringing any unnecessary or particularly valuable items to school.

Parents and carers are reminded that:

- Parents/carers of students, who do not have **student accident insurance**, are responsible for paying the cost of medical treatment for injured students, including the cost of ambulance attendance or transport as well as any other transport costs; and
Parents/carers can purchase insurance policies from commercial insurers.

Parents and carers are reminded that the Department does not hold insurance for personal property brought to schools and it has no capacity to pay for any loss or damage to such property.

School Council Elections and AGM

Our School Council AGM is open to the school community and you are welcome to attend on Tues 11th Feb in the Staffroom.

If you are interested in being on School Council please contact the Principal Estelle Alder at school, or the School Council President Daniel Jansen his number 0414 225 765 which is on the website and the front page of the Monny Mag for School Council Election information. More information on the last page of this Monny Mag.

Estelle Alder
Principal



MONBULK PRIMARY SCHOOL
SchoolPix is coming to photograph on:
Tuesday, 25th February
Sibling orders must be placed prior to 8am on 25th February
Early Bird orders with **FREE DELIVERY** to your school **CLOSE 5 WORKING DAYS** after your last photography session.
A postage fee will apply for orders placed after this date.
Misplaced your order flyer?
Please visit www.schoolpix.com.au and use the student search to find your child's unique ID or contact our **Customer Care team** on **1300 766 055**.
ORDER at order.schoolpix.com.au



YOU'VE MADE THE WISE CHOICE.
1300 766 055 • www.schoolpix.com.au • help@schoolpix.com.au

Lost Property Items

Would love to reunite these items to their owners. Being looked after at the school office!!

Come and collect if it's yours :)



We acknowledge and pay respect of the Wurundjeri people of the Kulin Nation, their Ngurungaeta-Murrundindi, and their Elder Traditional Owners of the land on which our School stands.





A MAGICAL WORLD OF READING AWAITS AT THE MPS ENCHANTED FOREST BOOK FAIR

Discover a wonderful array of new books that let your imagination grow

The Book Fair will be held on:

Thursday 6th and Friday 7th March in the Music Room

Before School (8.40 – 9.30) Lunch (12.30 – 2) After School (3 – 4.30 Thurs only)

There will be an amazing selection of engaging and affordable books for every reading level PLUS lots of posters and must have stationery items

All profits raised will go towards reading resources within our school

EFT and cash payments welcome

All students have a chance to win a \$10 voucher to use at the Book Fair by entering the colouring competition during Art Class

You can also dress up in a touch of 'Enchanted Forest' on Friday 7th to celebrate

Come and join the fun and add some magic to your book collection



CAN YOU WEAVE SOME MAGIC IN OUR ENCHANTED FOREST?

MPS is looking for Book Fair Volunteers

Do you have some time you could volunteer to work at our book fair during the following periods?

DATES: Thursday 6th and Friday 7th March

TIMES: Before School (8.40 – 9.30)

Lunch (12.30 – 2.00)

After School (3.00 – 4.30 Thursday only)

Help with setup and closing is also needed – contact for times

Any amount of time donated is greatly appreciated, PLUS it's fun too!

CONTACT: Carly Seddon - 0417 007 646
or via MPS Socials

You can also leave your details and times you are free to help with Cathy at the office

Thanks for your support!



Fundraising News

Parent Support Group

Please contact the office if you would like to join a great group of Parents raising funds for our children's educational needs. Your involvement in fundraising activities is always welcome.

Foody Friday Term 1 starts tomorrow 7/2/25

\$1 Icy poles (Zooper Doopers) will be on sale during term 1. Served at the SAKG window at the start of lunchtime by our wonderful parent volunteers. Thank you to Monbulk Woolworths for your generous donation.



Sushi, Sausage Roll and Party Pie Thursdays

NB: Order by 9am Tuesday on the QKR app

Every Thursday at Monbulk Primary School

Sausage roll and a tomato sauce for \$4.50

Party Pie and a tomato sauce for \$2.00

Spinach Roll and a tomato sauce for \$5.00

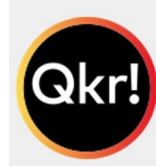
Sushi Vegetarian, Crispy Chicken or Tuna and Avocado Sushi Rolls \$5.50 includes 2 Rolls per serve and soy sauce.

Orders can only be placed on the QKR APP and **must be in by 9am Tuesday** prior to delivery.

Orders will be delivered to the students classroom before lunch time.

****If a student is absent on the day of the lunch order, please contact the office on 9756 6481 to**

let us know if you would like us to hold the order for collection. If we do not hear from you, we will distribute the lunch to other students and/or staff.



Volunteers for
Kitchen Garden!

Are you or a family member keen to get hands on in the Kitchen and/or Garden this year?

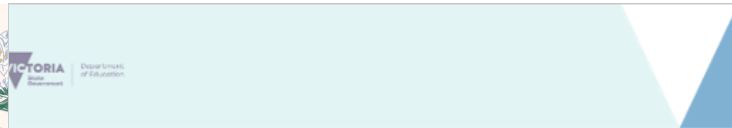
Please get in touch with **Meg Fox** to kindly volunteer as a one off, fortnightly or weekly. There are no set commitments and you are welcome any time, just let Mrs Fox know in advance!

Volunteers must have a **Working with Children's Check**, let us know if you need help to apply for one easily!

Please see timetable below. Scan QR code or email

Meg.Fox@education.vic.gov.au to sign up.

Thank you so much and cannot wait to meet with families in the Kitchen Garden!



FINANCIAL ASSISTANCE

INFORMATION FOR PARENTS

Every Victorian child should have access to the world of learning opportunities that exist beyond the classroom. The Camps, Sports and Excursions Fund helps ensure that no student will miss out on the opportunity to join their classmates for important, educational and fun activities. It is part of making Victoria the Education State and the Government's commitment to breaking the link between a student's background and their outcomes.

CAMPS, SPORTS & EXCURSIONS FUND (CSEF)

School camps provide children with inspiring experiences in the great outdoors. Excursions encourage a deeper understanding of how the world works while sports teach teamwork, discipline and leadership. All are a part of a healthy curriculum.

CSEF is provided by the Victorian Government to assist eligible families to cover the costs of school trips, camps and sporting activities.

If you hold a valid means-tested concession card or are a temporary foster parent, you may be eligible for CSEF. A special consideration category also exists for asylum seeker and refugee families. The allowance is paid to the school to use towards expenses relating to camps, excursions or sporting activities for the benefit of your child.

The annual CSEF amount per student is:

- \$154 for primary school students
- \$258 for secondary school students

HOW TO APPLY

New applicants should contact the school office to obtain a CSEF application form or download from the website below.

If you applied for CSEF at your child's school last year, you do not need to complete an application form this year unless there has been a change in your family circumstances.

You only need to complete an application form if any of the following changes have occurred:

- **new student enrolments:** your child has started or changed schools this year.
- **changed family circumstances:** such as a change of custody, change of name, concession card number, or new siblings commencing this year.

Check with the school office if you are unsure

MORE INFORMATION

For more information about CSEF visit:
<https://www.vic.gov.au/camps-sports-and-excursions-fund>



1 | Department of Education

BREAKFAST CLUB!

FAMILY VOLUNTEERS NEEDED

- Thursday mornings
- 8.30am-9.10am
- Helping out making toast and cereal!
- Where: School Kitchen

MESSAGE NOW

meg.fox@education.vic.gov.au

Community News



Have you ever wanted to learn a musical instrument or singing?
 Monbulk Primary's talented team of teachers offer private lessons for:

Drums 🥁 Piano 🎹 Guitar 🎸 Singing 🎤 Ukulele 🎸 Bass 🎸

To book your free trial lesson, contact Jordan at Groove Foundations. Jordan Scotney - 0408 881 395 - groovefoundations@gmail.com



**JOIN WITH FRIENDS
 PLAY TOGETHER**

ALL GIRLS CRICKET BLAST PROGRAM
 VENUE: MONBULK CRICKET CLUB
 DATES: TUES - 18 FEB, 25 FEB, 4 MAR & 11 MAR
 TIME: 3.45-4.45PM
 REGISTER FOR FREE VIA THIS LINK OR SCAN THE QR CODE



OFFICIAL KIDS PROGRAM



Play Cricket

PRIMARY CHOIR

AFTER SCHOOL PROGRAM

Grades 1 - 6
 Tuesday's After School
 \$15 p/w
 1hr Session
 Monbulk
 + Singing Lessons - All Ages

ENROL NOW

Contact:
 sierravoices.info@gmail.com
 Instagram & Facebook: sierra.voices

2025 Debutante Ball
 SATURDAY 14th June 2025

**Applications are now
 being accepted (closes 16th March)**

For further information and to download an application form, go to www.emeraldrotary.org.au

Supporting Anxious Children online workshops

Does your child worry, feel anxious or seem stressed at times? Want to gain a greater understanding of anxiety and strategies to support your child? Presented by Anxiety Recovery Centre Victoria, this session will cover:

- Understanding anxiety and normal childhood development
- The signs and symptoms in your children
- Types of anxiety disorders
- What's helpful and not helpful
- Methods and strategies to support your children
- Where to go for more information/support

Parents, carers and early childhood professionals are invited to attend FREE online information sessions:

- Monday 17th February - parents and carers of children aged 0-6 years
- Thursday 20th February - parents and carers of primary school children
- Wednesday 5th March - parents and carers of secondary school children

Click on the link below to Register

[Supporting Anxious Children Tickets | TryBooking Australia](#)



1925 2025

KALLISTA CENTENARY

SAT 29TH MARCH 2025

COMMUNITY GALA EVENT

PROUDLY FUNDED BY

FORM 2: NOTICE OF ELECTION AND CALL FOR NOMINATIONS

(Formerly **Schedule 4: Notice of Election and Call for Nomination**)

An election is to be conducted for members of the school council of Monbulk Primary School

Nomination forms may be obtained from the school and must be lodged by 4.00 pm on: 4th March 2025

The ballot will close at 4.00 pm on: 4th March 2025

Following the closing of nominations a list of the nominations received will be posted at the school.

The terms of office, membership categories and number of positions in each membership category open for election are as follows:

MEMBERSHIP CATEGORY	TERM OF OFFICE	NUMBER OF POSITIONS
Parent member	From March 2025 To March 2027	6

If the number of nominations is less than the number of vacancies, there will be no need for an election. If an election is necessary all applicants will be notified and election will take place on 11th March 2025.

What is a school council and what does it do?

All government schools in Victoria have a school council. They are legally constituted bodies that are given powers to set the broad direction of a school, in accordance with Ministerial Order 1280 Constitution of Government School Councils, and the Education and Training Reform Act 2006. In doing this, a school council may directly influence the quality of education for students.

Who is on the school council?

For most primary school councils, there are several possible categories of membership:

A mandated elected parent member category – more than one-third of the total members must be from this category. Department employees can be parent members at their child's school providing that they are not engaged in work at the school.

A mandated elected school employee member category – members of this category make up no more than one-third of membership. The principal of the school is automatically one of these members.

An optional community member category – members are co-opted by a decision of the council because of their special skills, interests or experience. Department employees are not eligible to be community members.

A small number of school councils have **nominee members**.

For all schools with a Year 7 and above cohort, there is an additional category of membership:

A mandated elected student member category, two positions.

Generally, the term of office for all members is two years. The term of office of half the members expires each year, creating vacancies for the annual school council elections.

Why is parent membership so important?

Parents on school councils provide important viewpoints and have valuable skills and a range of experiences and knowledge that can help inform and shape the direction of the school.

Those parents who become active on a school council find their involvement satisfying and may also find that their children feel a greater sense of belonging.

Do I need special experience to be on school council?

Each member brings their own valuable skills and knowledge to the role, however, in order to successfully perform their duties, councillors may need to gain some new skills and knowledge.

It is important to have an interest in your child's school and the desire to work in partnership with others to help shape the school's future.

Code of conduct for school councillors

School councils in Victoria are public entities as defined by the *Public Administration Act 2004*.

School councillors must comply with the Code of Conduct for Directors of Victorian Public Entities issued by the Victorian Public Sector Commission. The Code of Conduct is based on the Victorian public sector values and requires councillors to:

act with honesty and integrity – be truthful, open and clear about their motives and declare any real, potential or perceived conflict of interest and duty

act in good faith in the best interests of the school – work cooperatively with other councillors and the school community, be reasonable, and make all decisions with the best interests of students foremost in their minds

act fairly and impartially – consider all relevant facts of an issue before making a decision, seek to have a balanced view, never give special treatment to a person or group and never act from self-interest

use information appropriately – respect confidentiality and use information for the purpose for which it was made available

exercise due care, diligence and skill – accept responsibility for decisions and do what is best for the school

use the position appropriately – not use the position as a councillor to gain an advantage

act in a financially responsible manner – observe all the above principles when making financial decisions

comply with relevant legislation and policies – know what legislation and policies are relevant for which decisions and obey the law

demonstrate leadership and stewardship – set a good example, encourage a culture of accountability, manage risks effectively, exercise care and responsibility to keep the school strong and sustainable.

Indemnity for school council members

School councillors are indemnified against any liability in respect of any loss or damage suffered by the council or any other person in respect of anything necessarily or reasonably done, or omitted to be done by the councillor in good faith in:

the exercise of a power or the performance of a function of a councillor, or

the reasonable belief that the act or omission was in the exercise of a power or the performance of a function of a council.

In other words, school councillors are not legally liable for any loss or damage suffered by council or others as a result of reasonable actions taken in good faith.

How can you become involved?

By participating in, and voting in the school council elections, which are held in Term 1 each year. However, ballots are only held if more people nominate as candidates than there are positions vacant.

In view of this, you might consider:

standing for election as a member of the school council

encouraging another person to stand for election.

What do you need to do to stand for election?

The principal will issue a Notice of Election and Call for nominations in Term 1 of each year. Council elections must be completed by 31 March, unless varied by the Minister for Education.

If you stand for election, you can arrange for someone to nominate you as a candidate or, you can nominate yourself in the parent member category. You can only be nominated by another member of the same electorate that you are eligible for (e.g. a member of the parent electorate may only nominate another parent of that electorate)

Department employees with a child enrolled at a school where they are not engaged in work, are eligible to nominate for parent membership at that school.

Return your completed nomination form to the principal within the time stated on the Notice of Election. You will receive a Nomination Form Receipt via post, email or by hand delivery.

Generally, if there are more nominations than vacancies a ballot will be conducted in the two weeks after the call for nominations has closed.

Remember

Consider standing for election to school council.

Ask the principal for instructions if you are not sure what to do.

Be sure to vote if the election goes to ballot.

Contact the principal if you are unsure about what is required at any stage of the election process.