



# Homework Policy

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| <b>Date Implemented</b>                                      | September 2023 |
| <b>Author</b>  | Estelle Alder  |
| <b>Approved By</b>   | Estelle Alder  |
| <b>Approval Authority –<br/>School Council<br/>President</b> | (Not required) |
| <b>Responsible for Review</b>                                | Estelle Alder  |
| <b>Review Date</b>   | September 2026 |



# Homework Policy



## Help for non-English speakers

If you need help to understand the information in this policy please contact Monbulk Primary School on 9756 6481

## PURPOSE

To outline to our school community the Department's and Monbulk Primary School's policy requirements relating to homework.

## SCOPE

This policy applies to students in all year levels and staff responsible for setting and monitoring homework at Monbulk Primary School.

## RATIONALE

Monbulk Primary School has developed this Homework Policy in consultation with the School Council to support student learning and wellbeing by:

- providing opportunities for students to review, revise and reinforce newly acquired skills
- providing opportunities for students to apply new knowledge
- providing opportunities for students to prepare for future lessons
- encouraging students to enrich or extend knowledge individually, collectively and imaginatively
- fostering good lifelong learning and study habits
- supporting learning partnerships with parents/carers.

## DEFINITIONS

**Homework** is tasks assigned to students by teachers that are meant to be carried out during non-school hours.

## POLICY

At Monbulk Primary School all homework set by teachers will be:

- purposeful
- curriculum-aligned
- appropriate to students' skill level and age
- designed to help students develop as independent learners
- monitored by the teacher
- where appropriate, provide opportunities for parents/carers to partner in their child's learning.

### Early Years (Prep – Year 4)

Homework will consist mainly of:

- reading activities to, with and by parents.
- simple extension tasks associated with classroom activities.
- gathering of additional information or materials
- Homework will generally not exceed 30 minutes per day.

## Middle Years (Years 5 – 6)

Homework will consist mainly of:

- independent reading on a daily basis
- tasks such as continuation of classroom work, projects and assignments, essays and research.
- Homework will generally not exceed 45 minutes per day, must be coordinated between teachers to avoid excessive workload, and may be set during weekends and school vacations.

The types of homework that teachers at Monbulk Primary School will include are:

- completing consolidation exercises for mathematics
- completing science investigation exercises
- practising spelling words
- reading background material for a subject
- reading for pleasure
- researching topics associated with set class work
- revising/preparing for tests
- applying new skills to home context such as:
  - o planning and cooking food, including following a recipe
  - o helping to plan a day trip or holiday, including timings, directions and costs
  - o growing plants
  - o reviewing their favourite film or book
  - o writing a diary entry
- engaging with parents in learning activities such as:
  - o rehearsing a presentation with parent/carers, and seeking their feedback
  - o interviewing a family member as part of a research project.

## **SHARED EXPECTATIONS AND RESPONSIBILITIES**

Homework is a shared responsibility between the school, teachers, students and their parents/carers. In order to get the most out of homework tasks, it is important that everyone understands their obligations and responsibilities.

Responsibilities and expectations for leaders at Monbulk Primary School are to:

- advise teachers, students and parents/carers of homework expectations at the beginning of the school year and provide them with access to the homework policy.

Responsibilities and expectations for teachers at Monbulk Primary School are to:

- set homework that is curriculum-aligned and appropriate to the student's skill level and age
- ensure homework tasks are purposeful – this means they are deliberately designed and planned to support student learning (so, they are not 'busy work' or where students 'finish off' work they did/could not complete in class)
- assess homework and provide timely and practical feedback
- ensure the amount of homework set supports a student to engage with a range of recreational, family and cultural activities outside of school hours
- offer opportunities for families to engage in their children's learning.

Responsibilities and expectations for students are:

- being aware of the school's homework policy
- discussing homework expectations with their parents/carers
- accepting responsibility for the completion of homework tasks within set time frames

- following up on comments made by teachers
- seeking assistance when difficulties arise
- organising their time to manage home obligations, participation in physical activity and sports, recreational and cultural activities and part-time employment (for older students).

Responsibilities and expectations for parents/carers are:

- ensuring there is a balance between the time spent on homework and recreational, family and cultural activities
- talking to teachers about any concerns they have about the homework
- discussing homework with their child in their first language, if English is not the main language spoken at home,
- in dialogue, linking homework to:
  - o previous experiences the child and/or parent/carer may have had
  - o family culture(s), history(ies) and language(s)
  - o relevant services, clubs, associations and community.
- ensuring there is a quiet study area for their child to complete homework.

### **SUPPORT FOR STUDENTS AND PARENTS/CARERS**

Monbulk Primary School understands that students have different learning strengths, preferences and interests and may approach learning activities and homework differently. If parents/carers are concerned their child may not understand the homework tasks that have been set or is spending a long period of time completing their homework, we encourage parents/carers to speak to their child's teacher.

### **COMMUNICATION**

This policy will be communicated to our school community in the following ways:

- Available publicly on our school's website
- Included in staff induction processes
- Included in enrolment packs
- Made available in hard copy from school administration upon request

### **REVIEW CYCLE AND EVALUATION**

This policy was last updated in September 2023 and is scheduled for review in September 2026.